



Joe Gibbs Racing [JGR] is committed to positively influencing the community beyond just racing. We are dedicated to supporting charities and nonprofit organizations through the donation of race used items and memorabilia. However, due to the numerous donation request received annually, we have established the following guidelines to serve as a framework for fair and impartial distribution of items. Failure to follow these guidelines may result in denial.

All requests must be received **eight weeks prior** to the event date and include a written letter (on organization letterhead) including the following information:

- ❖ Name, Location and date of event
- ❖ Type of Fundraiser (Silent Auction, Raffle, etc)
- ❖ Beneficiary of event
- ❖ Organizations full address and website (if applicable)
- ❖ Contact Name, Address, phone, email (if applicable)
- ❖ Organizations Tax I.D. Number
- ❖ Description / Mission of the organization
- ❖ Website of event / organization if available

Mail requests to:

**Joe Gibbs Racing Community Relations
13415 Reese Blvd. West
Huntersville NC 28078**

- ❖ Requests received by fax / email will not be accepted.
- ❖ Submitting a donation request does not guarantee a donation.
- ❖ All organizations that receive a donation must return the JGR Auction Record Form at the end of the event.
- ❖ Due to the volume of requests, JGR is unable to make monetary donations.
- ❖ All items donated [including autographed items] are at the discretion of JGR.
- ❖ Please limit donation request to one (1) per calendar year.
- ❖ Decorations or donations for parties, reunions or sport-themed rooms can not be fulfilled.
- ❖ Please do not call JGR to follow up on your request.

*NOTE: Requests for Mr. Gibbs to speak or another ministry request; please call the race shop at: 704.944.5000.

Thank you,
Joe Gibbs Racing Community Relations



Joe Gibbs Racing
Post - Auction Record Form
to be filled out and returned after event

Contact Name: _____ Tax I.D. No. _____

Email: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Name of Event: _____

Date of Event: _____

Who is it benefitting? _____

Donation Received: Donated Items

How much money did OUR donation raise? _____

How much money did YOUR event raise? _____

➤ What percent of the profit goes to charity? _____

Please remit to:

Joe Gibbs Racing
c/o Community Relations
13415 Reese Blvd West
Huntersville NC 28078

*Please note that the organization holding the fundraiser is responsible for returning this form to JGR. We will not be able to donate another item to that organization until we have received a copy of the completed Auction Record Form